

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FOUR LEE CALDWELL, PRESIDING

August 20, 2014

A. CALL TO ORDER

The August 20, 2014 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Lee Caldwell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Harvey Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Deputy Carl Hurt presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to approve the Consent Agenda items as follows:

1. Sheriff’s Dept.: Request to approve one Budget Amendment and an Interfund Transfer for the Previously Approved License Plate Reader paid for with grant funding

2. Approval of Budget Amendments

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit D

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

1. Supervisor Jessie Medlin made the motion and Supervisor Harvey Lee seconded the motion to allow the Board Attorney to draft mutual aid agreements between the fire departments and draft revised fire protection agreements between the County and the fire departments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

2. Supervisor Bill Russell requested adding discussion of rental properties in subdivisions.

Supervisor Russell asked Planning Director Ted Garrod if this is something the Board can control.

Mr. Garrod said he could present an outline to the Board.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with additions and deletions as set forth.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

F. OLD BUSINESS

1. Approval of Budget Amendments from previous meeting, August18, 2014

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve budget amendments for the Sheriff’s Department as present by Chief Financial Officer Tom Arnold.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit F.1

G. NEW BUSINESS

1. IT Dept.: Annual Renewal of Service Contract with Black Box for Shoretel Phone System due to price increase - \$1,881.92 monthly for 12 months

IT Director John Mitchell explained the contract and said there was a \$1,000 increase from last year.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Annual Renewal of Service Contract with Black Box for Shoretel Phone System with a price increase - \$1,881.92 monthly for 12 months.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

See Exhibit G.1

2. Budget Discussions

County Administrator Vanessa Lynchard said that there were reductions in allocations in the Circuit Clerk’s office for office supplies. She said that Ms. Thompson was in agreement with the reductions. Ms. Lynchard said Facilities Director Tony Martin needs to order a boiler for the Administration Building and the budget would need to be amended to accommodate this purchase. She said he would like to get a purchase order now so that they can install before colder weather gets here.

Supervisor Jessie Medlin made the motion to approve a budget amendment to the budget to purchase a boiler for installation at the Administration Building. The motion was seconded by Supervisor Mark Gardner.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

The Board discussed the proposed budget and necessary revisions in order to provide for the needs of the County while trying to keep the budget flat.

The Board discussed the House of Grace. Supervisor Jessie Medlin said the Board has allocated funding in the past and paved their parking lot. Sheriff Rasco said the House of Grace is very a good place and the only place for abused women and they get to keep their children with them.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve an allocation of \$28,500 to the House of Grace.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner said he would like to get more information about the Child Advocacy Center.

The Supervisors discussed making a visit to the Center and several have already visited. It is very impressive.

Supervisor Lee Caldwell said she would like to cut everything on page 83 under Advertising County Resources by 5% except for the Museum.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the following reductions:

- 001-675-522 – Advertising County Resources reduced to \$20,000
- 001-675-793 – DeSoto Arts Council reduced to \$18,050
- 001-675- 794 – Volunteer Northwest Mississippi reduced to \$4,513
- 001-675-795 – Olive Branch Arts Council reduced to \$4,513

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to reduce line item 001-260-603 for office supplies and materials for Emergency Services to \$1,000.

After further discussion, Supervisor Mark Gardner withdrew the motion and Supervisor Jessie Medlin withdrew the second the motion.

Supervisor Lee Caldwell made the motion and Supervisor Harvey Lee seconded the motion to approve changing line item 001-260-603 for office supplies and materials for Emergency Services to \$1,500.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

Supervisor Caldwell said that literacy helps with better education which leads to jobs which leads to a better quality of life.

Supervisor Caldwell said the Child Advocacy Center withdrew their request. Supervisor Bill Russell said they got grant money and funding from the cities which they usually do not get.

Supervisor Caldwell said the EMA Committee met last night and they requested doing background checks on volunteer firemen. These checks cannot be done by the Sheriff's office. Sheriff Rasco confirmed and said they can only do background checks on county employees. Supervisor Caldwell said they do go into people's homes and we do not need to put anyone in a liability situation. She said the background checks would cost \$23 and approximately 200 volunteers enter the program annually.

The Board Attorney said he would have to look into it. These are volunteers for a private entity, not the county. This cannot be under County EMS if it is for fire departments that are private entities.

Supervisor Gardner asked if it would be like Lexis Nexis; Supervisor Caldwell said yes.

Supervisor Gardner said it would be money well spent. He said the volunteer could pay for their own background check.

Supervisor Caldwell said each fire department will bring back a report on funding account, buildings and equipment. Ms. Lynchard said Fairhaven Fire Department has a disaster fund and save for to repair equipment etc.

Supervisor Gardner said he wants the background checks for existing and new recruits. Supervisor Caldwell said she would take this information back to the committee. She said this is about the safety of the citizens and reducing their fire insurance premiums as well.

The Board agreed to look at travel for the last two years.

Line 475 – Ms. Lynchard said there was a lot going on with EMS last year and they did not get the training they needed. They asked that line 476 remain at \$2,000 instead of reducing it.

Ms. Lynchard said that Josh Harper is working toward his masters which is in his field and will be beneficial to his position in the county.

In regards to overtime, Ms. Lynchard said there are times when only one person is in the office and must work overtime. Chief Financial Officer Tom Arnold said there were 4 people getting overtime

but they have left. Chief Storey and Deputy Chief Olson are exempt with Josh Harper being the only one who gets overtime. He said line 240 is for the paramedics.

Supervisor Medlin said he would like to reduce line item 441 for overtime in EMA from \$7,200 to \$4,000.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve reducing line 476 for meals and lodging from \$4,800 to \$1,000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

The Board continued to reduce several line items.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve reducing line number 260-603 for EMS office supplies and materials to \$1,250.

Supervisor Gardner withdrew the motion and Supervisor Medlin withdrew the second to the motion.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve reducing line item 260-603 for EMS office supplies and materials to \$1,500.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>NO</u>

H. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Mark Gardner made the motion to recess the Board meeting until August 25, at 8:00 a.m. The motion was seconded by Supervisor Bill Russell.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Harvey Lee, Fifth District	<u>YES</u>

THIS the 20th day of August, 2014, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Lee Caldwell, President
DeSoto County Board of Supervisors